

Administration Committee

2005-06-08 09:30:00.0

The Administration Committee considers matters relating to MTC administration, budget and agency contracts.

This agenda was updated 2005-06-03 15:36:17.0. It is accurate to the best of our knowledge at that time.

For assistance, please contact Kimberly Ward, kward@mtc.ca.gov, (510) 817-5967

This meeting will be [audiocast](#) on the MTC Web site during the meeting, and an [audio file](#) will be available for approximately one month after the meeting date.

Roll Call

1.

Action: Confirm Quorum

Closed Session:

The Commission will meet in closed session pursuant to Government Code Section

2. *54956.9(b) to confer with counsel regarding the receipt of a claim from Motorola/ERG, the TransLink® contractor.*

Action: Information

3. **Open Session**

Minutes ? Meeting of May 11, 2005*

4. **Action:** Committee Approval

- [4 A&O minutes May 05.doc](#)

Monthly Financial Statements*

Presented by: Eva Sun

5.

Action: Receipt

- [5 Financial Sun.xls](#)

Investment Report for April 2005*

6.

Presented by: Sue Woo

Action: Receipt

- [6 MTC Investment report -swoo.doc](#)

Consent:

7.

Action: Committee Approval

Contract ? Travel Model Specification & Training Study: PBConsult* (\$250,000)

a) **Presented by:** Chuck Purvis

- [7a TravelModel Purvis.doc](#)

Contract Amendment ? Pavement Management Program Instruction and Guidance: Texas A&M Research Foundation* (\$90,000)

b) **Presented by:** Theresa Romell

- [7b Texas A&M Romell.doc](#)

Contract Amendment ? Web Site Sonoma Map Phase II Project Development: Farallon Geographics* (\$25,223)

c) **Presented by:** Jeff Gerbracht

- [7c Farallon Gerbracht.doc](#)

Contract ? Outside Design and Production Services: Finger Design Associates* (\$155,000)

d) **Presented by:** Brenda Kahn

- [7d FingerDesign Kahn 05-06.doc](#)

Contract Amendments ? Pavement Management Technical Assistance Program (P-TAP) Round 7* (\$700,000)

e) **Presented by:** Jeff Gerbracht

- [7e PTAP Gerbracht.doc](#)

Contract Amendment ? TransLink® Data Access Consultant Agreement: PB Consult* (\$40,000)

f) **Presented by:** Melanie Crotty

- [7f pb Consult amd #1 crotty.doc](#)

8. **Contracts:**

The following items are proposed contracts with various consulting firms and other vendors to provide MTC with goods and professional services to carry out the agency's work program.

TravInfo? Contract Amendment ? Enhance 511 Phone and Web, Improve Interoperability, and Enhance Data Collection: PB Farradyne* (\$2,450,000)

a) **Presented by:** Carol Kuester

Action: Committee Approval

- [8a_PBFarradyne_Kuester_track_changes.doc](#)

Update on Consultant Procurement for Intelligent Transportation System Program Support: TBD* (\$3,650,000)

b) **Presented by:** Pierce Gould

Action: Information

- [ITS_Procurement_Update.doc](#)

TransLink® Change Order ? BART TVM and AFM Integration: Motorola/ERG* (\$1,387,524)

c) **Presented by:** Jennifer Cheng

Action: Committee Approval

- [8c_TransLink_Motorola_ERG_BART.TVM_Cheng.doc](#)

TransLink® Special Counsel: TBD*

Presented by: Melanie Morgan

d)

Action: Committee Approval

- [8d_TransLink_Special_Counsel.doc](#)

Resolution No. 3627 Revised, MTC's FY 2004-05 Agency Budget Amendment*

This item amends the FY 2005 agency budget for two grants for the LIFT program.

9. **Presented by:** Brian Mayhew

Action: Commission Approval

- [9_Resolution3627.doc](#)

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- [9 Resolution 3627cover memo Mayhewdraft.doc](#)

- [9 Resolution 3627 spreadsheets Haile.xls](#)

Resolution No. 3705 - MTC Agency Budget FY 2005-06*

This item seeks approval for the agency's capital and operating budget for FY 2006.

Presented by: Brian Mayhew

10. Action: Commission Approval

- [10 ResolutionR 3705 Mayhew.doc](#)
- [10 Resolution 3705 Agency Budget spreadsheets.xls](#)
- [10 Resolution 3705 cover memo Mayhew.doc](#)

MTC-ABAG Interagency Agreement for FY 2005-06* (\$1,991,056)

This agreement provides for the annual pass-through of federal and local TDA funding to ABAG.

11. Presented by: T. McMillan

Action: Commission Approval

- [11 ABAG-MTC06 MOUcover T.McMillan.doc](#)
- [11 ABAG 05-06 draft.doc](#)

Business Meeting Expenses

12. Presented by: Steve Heminger

Action: Committee Approval

13. Other Business/Public Comment

14. Adjournment/Next Meeting

Next meeting

2005-07-13 09:30:00.0

Joseph P. Bort MetroCenter

Lawrence D. Dahms Auditorium

101 Eighth Street

Oakland, California

* Attachment sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

** All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are Subject to change by the Committee.

*** The MTC chair and vice-chair are ex-officio voting members of all standing committees. A quorum of this committee shall be a majority of its regular non-ex-officio voting members (5)

+ Non-Voting member.

Every member of the Commission who is not otherwise designated as a member of this committee is an ad hoc non-voting member. Although a quorum of the Commission may be in attendance at this meeting, the committee may take action only on those matters delegated to it. The committee may not take any action as the full Commission unless this meeting has been previously noticed as a Commission meeting.

The vote of an ex-officio member shall count to satisfy a committee quorum if there are not sufficient regular members of the Committee in attendance. In addition, an ad hoc non-voting committee member may be designated by the committee chairperson as a voting member for this particular committee meeting if an additional voting member is needed for a committee quorum.

Public Comment: The public is encouraged to comment on agenda items at committee meetings by completing a request-to-speak card (available from staff) and passing it to the committee secretary or chairperson. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Record of Meeting: MTC meetings are tape-recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment. Audio casts are maintained on MTC's Web site for public review for at least one month.

Sign Language Interpreter or Reader: If requested three (3) working days in advance, sign language interpreter or reader will be provided; for information on getting written materials in alternate formats call 510/464-7787.

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